

Public Works Committee Meeting
City Of Virden
City Council Chambers
Thursday July 18, 2024

Meeting called to order by Alderman Bertolino at 6:00 pm.

Aldermen in attendance: Donley, Schnetzler, Bertolino, Mitchell, Mottershaw, Neighbors, and Boster

Additional in attendance: Mayor Murphy, Public Works Director Gary Etter and Public Works Supervisor Ryan Calloway

Absent: Calloway

Visitors: Kershaws, Gilbert Baker, Roger Flowers, John Fechtman, and Jamie Callingham

Comments from audience:

- Roger Flowers – What’s the idea of putting a salt dome at the West Park/ It was discussed. We are getting a bid on a 30x50. Roger says He thought the parks were for the public and kids not for public works. We discussed that it was the most easiest access for semis that bring the salt in. Roger asked about the properties that came up for sale around them, if the city considered those properties. We considered the lumber yard, but it was way too high. Bertolino asked Lomelino to get ahold of the city or mayor, but it slipped through the cracks and Jimmy Walker bought it. Roger asked if we plan things in advance 5, 10 or 15 years. 15 years no. We discussed this over a year ago. We have to have one someplace. Where it goes is yet to be determined. We got to do something with this salt. Fechtman says they need to know what’s going to be there and what’s going to be there in the future. VPI says that’s precious real estate. Discussion was talked about the VPI plans.

Topics:

1. Approval of meeting minutes (6/20/24)

Motion made by Mitchell seconded by Neighbors to approve meeting minutes for 6/20/24. Consensus passed.

2. Water loss

We found the leak we have been looking for for a while. Pokey passed out pictures to pass around. Where did that tile come out at? Over there by the Sanitary District into that 36 inch tile and then ran behind the Sanitary District. The problem was with that big lagoon that dumps by Harmons that ditch is never dry. Estimating we found about 3 million gallons a month there. Gordan thinks we may have 1 or 2 more small leaks.

3. Water tap at the new Carlinville Clinic

Pokey was contacted by them, and he knows it was talked about helping them put in a service line for them. Pokey got prices. The one from Midwest Meter is just for the material and the other would be for Rick to trench that. He would tap that 2 inch line across the road basically head north and go under the drive and we would set a 2 inch valve on their property and they will take it from there. We need to get back with him, so knows if he has to bid it out. Bertolino says we need to do what we said we would do. They just need water accessible to their property, if they need to go further, they will handle it. Mitchell says we should help them out. Rick has a trench to bore under the road, so we don't have to tear up the road and driveway.

Motion made by Bertolino seconded by Boster to recommend to council to authorize the city to provide this 2 inch line from the main for Carlinville Hospital not to exceed \$5,000. Consensus passed.

4. Camera

Calloway got 2 bids on the sewer main cameras. This would be a key piece of equipment for us. One of these bids is from Coe Equipment. They were gracious enough to come down and demo us a camera to find that water leak. Without that camera, we were able to hear water rushing through the tile, but we didn't know where it was, so if we didn't have a camera we would have to start digging and ripping up the street. The other is from Key Equipment. They are separated out just for the camera system. You also have the option to purchase a Broadband Transmitter which is basically used to locate our water mains. You can put it at the end of your camera and locate where it is at. It could prevent a lot of blind digging and in turn use it to locate the mains because our locator is getting tired. We don't have to buy this all at once. On Coe's Equipment, he believes we get 5% demo discount if we buy it all together. He wasn't able to get Key's Equipment demoed. There is a part recalled on the one they have. He believes Coe's bid is cheaper anyway. Coe's Equipment is \$13,102 for just the camera. Locator and transmitter are an additional \$4357.75. Key Equipment for the camera system is \$14,035. Transmitter is \$5,245. Coe is cheaper and the best. This would be used when we are jetting tiles that we got everything out. If we have a broken tile, we can pinpoint and replace. Was this in the budget for the camera? Yes, Pokey is pretty sure it is. Can some of it come out of water because of finding leaks? Pokey said he was thinking of that too. We could take some out of water and some out of streets. The transmitter and wand would be used 90% primarily for water. Let's take it out of water.

Motion made by Boster seconded by Mitchell to recommend to council to purchase the camera from Coe's for \$13,102.90 quote 9797 out of Streets and Alleys purchase of equipment. Consensus passed.

Motion made by Boster seconded by Mitchell to recommend to council quote 9798 for \$4,354.75 to purchase the transmitter from Coe's Equipment to come out of water. Consensus passed.

5. Roof of Community Center

Pokey says it's done. It turned out good. They didn't find anything. They had to replace one piece of roof plywood.

6. Pickle Ball Court

We got it painted today. All we have left is the white lines.

7. Rock and Oil

It will be the 21st, 22nd, and 23rd of August. Pokey needs alleys by August 1st. Like that alley behind True Value (Virden Hardware) that shouldn't be Alderman's choice. It should fall under buildings and grounds. It needs tightened up and fixed. Can you do that? Yep. So the two new Aldermen know, each Alderman gets to pick 2 alleys out of your ward that you think need paved a block long.

8. Salt Shed

Pokey passed out bids. Graystone seems to be out of bounds. Where's the concrete floor? We are providing it. We need to come to a conclusion on where this is going to go. Mitchell says over on East Green Street across the tracks. It's a dead end and has been paved for years. Why can't we move the salt bin over there? We need to know where it is at so it's on our property and not on someone else's property. The road is our property. You have to survey to know the exact boundary. Would it fit there? If it's a 60 foot road, yes, but would have to be measured and like Bertolino said he'd get it surveyed, so you know your two points. Let's look into this. For the rock and sand at the park, Pokey says we can move it out by the KC Hall on our property, pour some concrete slabs and put it on that. If we can make East Green Street work, it's our option.

9. Old Xmark Lawn Mower for Surplus

This is the old Xmark that blew up. We need to see about getting rid of that for surplus property.

Motion made by Mottershaw seconded by (there was no second) to take this to council to declare it surplus property and put it up for sale. Consensus passed.

10. Stop sign in Prairie Station

Bertolino said he met Terry on Saturday out there. He tried to send a picture. Bertolino isn't in favor for adding stop signs that won't be followed anyway, but Terry is right. Bertolino said he'd recommend one stop sign on Illini Trail and Post Road.

Motion made by Bertolino seconded by Schnetzler to recommend to council to install one stop sign in Prairie Station at the corner of Illini Trail and Post Road with the stop sign facing east. Consensus passed.

11. Appointment of Council member for Parks Steering Committee

The Parks Initiative would like a council member for the Steering Committee. They are to provide input and guidance regarding the development of parks and open spaces in Virden, attend approximately 3 meetings and an open house where the community will be invited to participate, each meeting will be 1 hour – 1 hour 30 minutes long. Steering Committee will be the first ones to see the proposal concept. Murphy would like it to be someone interested in doing it. Some of the other members that would be on this committee is John Fechtman, Jim Wright, Dave and Steve O'Dell, Rya Britenstine, David O'Shea and Melanie Riffey. Murphy asked for a volunteer. Rick Schnetzler volunteered. Boster said he'd be a backup.

12. Dean Street

Environmental Plan is going to be coming in. By time she gets that and a bidding sheet up, she doesn't believe we will be able to get it done this year. She would like to send these bids out the first part of the year that way we can be one of the first projects out of the gate in 2025. We don't want to lose that grant. We are not going to lose the money. It was the first question Pokey asked Stefanie.

13. Ditch

There was a request from an employee of the funeral home that we fill in the ditch between the funeral home on West Fortune Street and Ned Jones. If you do for one you do for another. Is there a motion to take to council? (silence)

14. Sidewalk

Gilbert – We have a long-time member wanting a sidewalk from his driveway to connect to the city sidewalk. Boster said it was voted down and he asked about a permit. It was said it would need to be surveyed. Boster said he found a surveyor and he said he'd do it and wouldn't cost anything. He would just need the homeowner check off. Boster said the Legion found a contractor to do the work. Basically, it's just materials now and the Legion or Ladies Auxiliary would take care of that. Boster has the survey. Boster wants to know if he has to survey in front of that other house too. It's pre-existing, so no. You are fine there. What does he need to do to get a permit? It says you need one in the code, but we don't have one written up. We pour all sidewalks 4 feet wide, 4 inches deep and control groove every 5 feet. He wants to know if he can go ahead and contact the surveyor. Yes, your good.

Motion made by Mottershaw seconded by Boster to enter executive session for approval of minutes, litigation and appointment at 8:39 pm. Consensus passed.

Executive Session:

- 1. Approval of Executive Session meeting minutes (5 ILCS 120/2 (c)(21))**
- 2. Pending Litigation (5 ILCS 120/2 (c)(11))**
- 3. Appointment (5 ILCS 120/2 (c)(1))**

Motion made by Boster seconded by Murphy to exit executive session at 9:24 pm.
Consensus passed.

Additional:

None

Motion made by Mottershaw seconded by Neighbors to approve the Public Works executive session minutes from 4/18/24 and 5/16/24. Consensus passed.

Motion made by Bertolino seconded by Boster to adjourn the meeting at 9:26 pm.
Consensus passed.

Meeting adjourned at 9:26 pm.

Karen Burgess
Deputy City Clerk
Date Minutes Approved: