

## **Regular Police Committee Meeting**

City Of Virden  
City Council Chambers  
Thursday September 11<sup>th</sup>, 2025

Meeting called to order by Alderman Boster at 7:07 pm.

**Alderspersons in attendance:** Carter, Bertolino, Neighbors, Matrisch, Boster, and Karrick

**Absent:** Calloway and Donley

**Also in attendance:** Mayor George Murphy and City Clerk Jon Myint and Police Chief Steve Snodgrass

**Audience:** None

**Comments from Audience:** None

### **Topics:**

#### **1. Approval of Minutes 08-14-25**

**Motion** made by Boster seconded by Carter to approve Police Committee Meeting Minutes of 08-14-25

**Motion** passed

#### **2. Liquor license and gaming fees**

Boster presented a draft of the liquor licenses and gaming fees.

Each class of licenses with old and possible new fees was discussed.

The recommendation is to double all licenses fees and to establish a new G license for gaming.

Karrick explained the new liquor license application form.

Fingerprint, background checks and fee will be required with the application.

Chief Snodgrass explained as to why he is unable to do fingerprinting and background checks for liquor/gaming license.

Expiration dates on applications was discussed.

How to determine who get a licenses (first come first served) was discussed.

Because of limited availability of licenses the possibility of using a lottery for selection may be used.

Boster will accept recommended changes to the application and bring a new draft before another Committee.

The final discussion on the number of each class of licenses will be done at another committee meeting

**Motion** made by Mayor Murphy seconded by Karrick to move the increase of all the licenses as submitted to the Council for approval.

**Motion** passed with all in favor

### **3. Class G: Gaming Parlor License**

Discussion on how many class G licenses to allow.

The number of recommended class G licenses stands at 3.

No additional licenses (with the exception of G) to be recommended at this time.

This issue is being referred to the Administrative Committee for action.

Possibility of the Attorney attending the Administrative Committee.

### **4. Removal status of the occupied camper at 208 N Henderson**

A citations was given in April however the occupant did not show up in court.

Occupant has since put a cover on the trailer.

It appears that the issue has fallen through the cracks.

Chief Snodgrass will email the City Attorney on 12 September requesting an update.

## **5. Status on part time officer**

Now that he is out of the Academy, he is doing his Field Training with Officer Gist and at times with Officer Marcus.

Due to him having a full time job Field Training will take some time.

## **6. 1148 N Noble St.**

The house is owner occupied and there are additional people living there.

Chief Snodgrass has looked at the property and is having David Bounds contact with the owner.

## **7. Homecoming parade manpower**

Chief Snodgrass estimates that six hours of Police overtime will be needed to cover the parade.

Chief Snodgrass will send the Mayor an email on the needed overtime.

The Mayor will be contacting the school on the Police and Public Works overtime.

The school will be paying the cost for the Police and Public Works support.

## **8. Second police Sergeant promotion to counsel**

There is one person interested in being promoted to Sergeant.

This issue was move to Executive Session for discussion.

## **Executive Session:**

**Motion** made by Boster seconded by Karrick to enter into Executive session at 8:28.

**Motion passed**

**Motion made** by Boster seconded by Matrisch to approve Executive session minutes of 08-14-25

**Motion passed**

Motion made by Karrick seconded by Neighbors to adjourn at 8:45 pm. Consensus passed

Jonathan J. Myint  
City Clerk

Date Approved: