

**City Council Meeting**  
City Of Virden  
City Council Chambers  
Monday July 7th, 2025

Meeting called to order by Mayor Murphy at 7:00 PM

**Pledge of Allegiance**

**Roll Call:**

**Council Members Present:** Bertolino, Neighbors, Donley, Matrisch, Boster, Karrick and Alderwoman Calloway

**Absent:** Carter

**Also in attendance:** Mayor George Murphy and City Clerk Jon Myint, Treasure/Bookkeeper Bary Liss, City Manager Karen Burgess, City Attorneys Don and Joe Craven, Director of Operations Gary Etter, Chief of Police Steven Snodgrass.

**Audience:** Mike Marsaglia, Gary Marsaglia

**Topics:**

**Approval of Agenda 07/07/25**

Mayor Murphy Requested the following be added to the agenda.

1. Under City Attorney, 332 South Springfield Street
2. Under Streets & Alleys, Easement of Jones Street, West End
3. Under Other Business
  - a) Donation of Vacation Time
  - b) North Mac School Parking Lot

**Motion** made by Boster seconded by Matrisch to approve the agenda as amended

**Ayes:** Calloway, Bertolino, Boster, Donley, Matrisch, Neighbors, Karrick

**Nayes:** None

**Motion passed** with all in favor

**Approval of Consent Agenda:**

**APPROVAL OF MINUTES OF PREVIOUS MEETING (REGULAR 6/2/25 AND SPECIAL 6/19/25 AND 6/26/25)**

**APPROVAL OF BILLS PAYABLE**

**APPROVAL OF TREASURER'S REPORT**

**APPROVAL OF WATER REPORT JUNE 2025 AND GALLANT REPORT MAY 2025**

**REQUEST FOR USE OF PUBLIC PROPERTY:**

**1. Request for Virden United Methodist Church to have fundraiser with Twyford Barbecue on the island on Friday August 15th, 2025, from 11:00 AM to 1:30 PM**

**Motion** made by Karrick seconded by Calloway to approve the Consent Agenda which includes the Request for Virden United Methodist Church to have fundraiser with Twyford barbecue on the island on Friday August 15th, 2025, from 11:00 AM to 1:30 PM.

**Discussion:** Under Bills payable Mayor Murphy stated that as soon as we get Hays Excavating paid, then he would turn in the expenses for the demolition grant, and he will also have to add legal fees for the property.

**Ayes:** Calloway, Bertolino, Boster, Donley, Matrisch, Neighbors, Karrick

**Nayes:** None

**Motion passed** with all in favor

**Comments From the Audience:**

Mike Marsaglia asked, on the demolitions, if the contractor will be responsible for taking out all the concrete and brick basements and footings.

The answer was yes.

## **REPORTS FROM SUPERVISORS**

**CITY ENGINEER:** Absent

**DIRECTOR OF OPERATIONS:** Nothing currently

**CHIEF OF POLICE:** Nothing currently

**CITY OFFICE MANAGER:** Nothing currently

**CITY ATTORNEY:**

1. On 332 South Springfield St, an email was received by the City Clerk requesting information on which codes it now violates since it caught fire. The house burnt twice and has a huge hole in the roof and appears to have burned from bottom to the attic. The Fire Investigators have not yet released their report.

At this point, with the fire still being investigated and insurance pending, the homeowner cannot proceed with any type of demolition or repairs and should be given some leeway on the timeline.

Chief Snodgrass will contact to Fire Investigators and get a timeline for their report.

Bertolino wants to see something from the insurance company.

On 315 West Hill St (Zack Sutton House) Mr. Sutton has a new excavator ordered, but it has not come in yet..

Craven Law Office will send the homeowner a letter in an effort to get the demolition going.

Bid sheets for 932 Springfield St. and 911 N Noble St. are ready to go out.

Bertolino wants to make sure that all the liens (especially the Public Works Liens) on 331 W Holden are put in place.

## **REPORTS OF CITY OFFICIALS**

**CITY CLERK** Nothing at this time

### **CITY TREASURER**

1. The June's Treasurer's report has the new budget and appropriations numbers in it.

**MAYOR** Nothing at this time

### **FINANCE**

1. Approve 2025-2026 budget and appropriation ordinance for the City of Virden number 2025-06.

**Motion** made by Boster seconded by Calloway to approve ordinance 2025-06.

**Discussion:** What happens to the old ordinance?

Answer: This ordinance supersedes the old ordinance.

**Ayes:** Calloway, Bertolino, Boster, Donley, Matrisch, Neighbors, Karrick

**Nays:** None

**Motion passed** with all in favor

### **Police**

1. Request for pay increases for part time police officers

**Motion** made by Boster seconded by Karrick to change the part time officers pay scale to \$19.00 per hour during training, once they are certified to \$23.50 per hour, and after 200 hours of on the job training and after certified up to \$25.00 per hour effective the next pay period, which starts the 17th of July 2025.

**Discussion:** Training to remain the same at \$19.00 per hour.

**Ayes:** Calloway, Bertolino, Boster, Donley, Matrisch, Neighbors, Karrick

**Nays:** None

**Motion passed** with all in favor

### **Public Works**

1. **Streets and alleys:** Easement off of Jones Street west end of Virden
  - a. Attorneys suggested an open-ended agreement through Central Illinois Realty. Attorneys will also draft up a letter on what the city wants to do and send it to Central Illinois Realty.
  - b. Public works will clean the ditch and maintain the lot.

2. **Building and grounds:** Nothing at this time

3. **Parks:** Nothing at this time

4. **Water:** Nothing at this time

5. **Miscellaneous:**

a. Approve hire of Public Works Laborer

**Motion** made by Boster seconded by Karrick to approve the appointment of Joe June to the Public Works Department. Effective as soon as his drug screen and background checks are cleared and starting the 28th of July. At the current Public Works pay scale according to the Teamsters contract.

**Ayes:** Calloway, Boster, Donley, Matrisch, Neighbors, Karrick

**Nayes:** Bertolino

**Motion Passed**

**ADMINISTRATIVE:**

1. **Approve timelines and specifics for two demolitions**

**Motion** made by Matrisch seconded by Donley to approve the Timelines and specifics of the two demolitions, 911 N Noble and 932 N Springfield St.

**Discussion:** Bids Sheets will be made available on July 8th and must be returned by 5:00 PM on July 17<sup>th</sup>. The bid(s) will be opened and reviewed at or before the Public Works meeting on the 17th of July

**Ayes:** Calloway, Bertolino, Boster, Donley, Matrisch, Neighbors, Karrick

**Nayes:** None

**Motion Passed**

2. **Approve revised demolition bid sheet**

**Motion** made by Boster seconded by Neighbors to approve the format of the Bid Sheet as presented.

**Discussion:** Bid Sheet to be amended as needed.

**Ayes:** Calloway, Bertolino, Boster, Donley, Matrisch, Neighbors, Karrick

**Nayes:** None

**Motion Passed**

3. **Approve asbestos testing for 911 N Noble**

**Motion** made by Boster seconded by Neighbors to approve Parkland Environmental to do asbestos testing on 911 N Noble.

**Discussion:** Results should be in by Friday.

**Ayes:** Calloway, Bertolino, Boster, Donley, Matrisch, Neighbors, Karrick

**Nayes:** None

**Motion Passed**

#### **4. Approve golf cart ordinance**

Two changes were made to the golf cart ordinance:

a. increase the fee to \$50

b. change in hours of operation for golf carts will be from 6:00 AM to 11:00 PM

**Motion** made by Boster seconded by Donley to approve ordinance 2025-07 an ordinance amending sections 5-7-3 and 5-7-4 of the City Code effective on its passage.

**Discussion:** None

**Ayes:** Calloway, Bertolino, Boster, Donley, Matrisch, Neighbors, Karrick

**Nays:** None

**Motion Passed**

#### **5. IGA with VSD**

Notice was sent to VSD indicating the city will no longer accept the present IGA after it expires in July of 2026.

VSD will be put on the Public Works monthly meeting agenda Indicating the City's willingness to discuss the agreement.

Karen will ensure that VSD is put on each monthly Public Works monthly meeting agenda.

VSD has been sent a Notice of Termination on the agreement, and they have acknowledged receipt of that notice.

### **OTHER BUSINESS:**

#### **1. Donation of Vacation time:**

One of the Dispatchers would like to donate 40 hours of his vacation time to a police officer who is out convalescing.

The union attorney said it should not be a problem.

Karen will contact LOCIS to find out how to make the transfer.

#### **2. School parking lot:**

Neither the City nor the City Engineers were given the opportunity to review the plans for the new parking lot prior to work starting.

The plans were received on the 19th of June and work started the next day.

The bill for approximately \$1,000.00 from Benton Engineering we'll be forwarded to the school for payment.

**Executive Session: None**

**Motion** made by Boster seconded by Neighbors to adjourn at 7:52 PM.

**Ayes:** Calloway, Bertolino, Boster, Donley, Matrisch, Neighbors, Karrick

**Nays:** None

**Motion Passed**

Jonathan J. Myint  
City Clerk

Date Approved: