

**Regular Administrative Committee Meeting
City Of Virden
City Council Chambers
Thursday July 2nd, 2026**

Meeting called to order by Alderman Karrick at 7:00 PM

Alderspersons in attendance: Calloway, Carter, Bertolino, Neighbors, Donley, Matrisch, Boster, and Karrick

Absent: None

Also in attendance: Mayor George Murphy and City Clerk Jon Myint

Audience: none

Comments from Audience: none

Topics:

1. Approval of Minutes 06-04-26

Motion: made by Carter seconded by Boster to approve Administrative Committee Meeting Minutes of 06-04-26. **Motion:** passed with all in favor

2. City insurance (RISK & Property)

Karrick has been in contact with Eric Little from the insurance company. Karrick discussed a packet of items that has to be filled out and returned to the insurance company. Additionally the Diamond Brothers require a 90 day notice if the city intends to seek other bids. Bertolino inquired on outstanding 2026 storm damage claims and how they will be handled. Karrick will meet with Karen on the 8th of July to start the process of gathering the required information and get any information she may have on outstanding claims.

3. Annexing of businesses

Karrick gave a presentation on the requirements on annexing businesses into the city. Businesses of concern are Freedom Chevrolet, Snell Plumbing, Trust Slater, and Sunrise Manor. Possible pros to the businesses would be lower water cost and routine police coverage. Possible cons would be continued higher water cost and limited emergency police coverage. Mayor Murphy and Karrick will contact the local businesses to see if they would like to be annexed into the city.

Annexing of businesses will be put on the August Admin Agenda.

4. Discussion noon restriction on Sunday for liquor license

The consensus of the Committee was no change in the City Code to change/delete the prior to noon restriction for Liquor sales is warranted at this time.

5. Water shut off resolution or ordinance

Mayor Murphy spoke on his conversation with Craven after, he had sent Craven, Gary Etter's input. Joe Craven would like to share the input with the VSD lawyer in hopes the VSD will concur and drop the pending lawsuit. Mayor Murphy recommends making a resolution and bringing that resolution to the July 6th City Council meeting, to show Craven before a possible vote by the council. Bertolino is concerned, as the VSD will be holding the landlords responsible for the renter's sewer bills.

Recommendation: made by Matrisch seconded by Carter to take a Water Shut Off resolution to the Council after Attorney's approval on July 6th, 2026.

Recommendation: passed with all in favor

6. Property at 222 N FINIS

James Wright of Virden submitted a sealed bid dated 6/29/26 for the property located at 222 N Finis, in the amount of \$1,500. The consensus of the council is, if the property sells for \$1,500 the buyer is to pay all closing costs. This issue is tabled to the July 6th City Council meeting so the attorney can be consulted.

7. Reminder to register for VFPD hazardous transportation half day training on July 23rd

Mayor Murphy reminded the committee if they would like to attend the four hour training on Surface Transportation Emergency Preparedness and Security for Senior Officials sign up is available at the SERTC.org/courses/ website.

8. Progress of tornado siren grant through IDNR, BRIC grant

Mayor Murphy stated he was able to get the last minute changes made and the grant was submitted. The grant may pay up to 75%, however may take some time to hear if they were approved. Boster voiced his opinion "the bureaucracy puts the citizens at risk".

9. Progress of Illinois Housing Development Authority, Strong Communities Program (IHDA SCP) round 3 grant

Mayor Murphy reported on the grant he has been working on and the problems navigating the websites, as everyone has their own format and timelines.

The grant, if approved, the city may receive up to \$301,000. This could cover the demolition cost of 11 already selected properties.

10. Modifications to Peddling and Soliciting Ordinance

Mayor Murphy will make the appropriate changes to the proposed ordinance as discussed and bring it to the Council meeting for approval.

11. Policy manual review

Bertolino recommends the Committee review the Employee Policy Manual for possible updates. He will ensure everyone gets a copy and Karrick will add this issue to the next Admin agenda.

Additionally:

Bertolino gave an update on the 222 West Hill house, demolition may possibly start next week.

Bertolino questioned the six month opening date (due August 2026) requirement on the gaming parlors.

Mayor Murphy will contact the gaming parlors owners for an update on their status and possible opening date.

Viriden issued tags for Gaming Machines was discussed. Further discussion will be scheduled on this issue

Executive Session:

Motion: made by Carter seconded by Boster to enter into Executive Session for discussion of Collective negotiating at 8:08 pm. **Motion:** passed with all in favor

Motion: made by Carter seconded by Boster to approve Administrative Committee Executive Session Minutes of 06-04-26. **Motion:** passed with all in favor

Additional: None

Motion: made by Boster seconded by Carter to adjourn at 8:50 pm.

Motion: passed with all in favor

Jonathan J. Myint
City Clerk

Date Approved: