

Administrative Meeting

City Of Virden

City Council Chambers

Thursday, April 3rd, 2025

Meeting called to order by Alderman Mottershaw at 7:45 PM

Aldermen in attendance: Mottershaw, Bertolino, Neighbors, Mitchell, Schnetzler, Boster and Alderwoman Calloway

Absent: Donley,

Also in attendance: Mayor George Murphy and City Clerk Jon Myint

Audience: Crystal Creasy

Comments from Audience:

None

Topics:

1. Approval of Minutes

Motion made by Mitchell seconded by Schnetzler to approve the minutes of 03-06-25.

Motion passed.

2. Chickens

Discussion on the following issues

Creating an ordinance that would allow chickens.

What the current code states.

The City's lack of enforcement, and what it would take to get the city back on track enforcing the ordinance, if a new ordinance were created.

Should enforcements be complaint driven?

Mayor Murphy will talk to Chief Snodgrass about the complaint that is going on with the neighbors at Prairie Station.

There was a consensus from the Council to have the City Clerk contact Lynda Watters and have her bring her petition and any other paperwork that she has to the admin meeting on May 1st.

3. Minutes

The Council recommended that the City Clerk be sent to Municipal Clerks of Illinois Training on the 12th and 13th of June in Peoria, Illinois.

Alderman Mottershaw recommended that the City Clerk research additional recording devices to assist in recording meeting minutes.

4. Regulations for recording and live streaming of City meetings

Guidelines need to be set up so the citizens can use both audio and video during City Open Meetings.

Several of the ideas discussed were

Everyone must be informed that they may be recorded each meeting or on live stream.

Devices must be set up to in such a way that they do not interfere with the meeting.

Devices must be operational when the meeting starts and shut off when the meeting ends.

No zooming in on any one person or area will be allowed.

During meetings, all questions and comments will be done in person, in the City Chambers at the appropriate time. Call in questions during live streaming will not be allowed at this time, as there is no way to verify who is calling and what their relationship to the City of Virden is. Mayor Murphy will send Craven and Craven a list of comments and ideas for legal answers.

5. Employee training

Bertolino wanted to know what the status is of getting employees trained through the insurance company. Since we're now four months into the insurance year and we have yet to take advantage of any of their free training.

A list of the employees and which training is recommended needs to be developed and put into place.

Employee Training has been chaired until May's Admin meeting.

6. Drug testing

No progress has been made on this issue, Mayor Murphy has moved Drug Testing to a later date.

7.Address Assignment to Properties

Hutchinson is still in need of an address. The consensus of the council is the unimproved road in question will be designated as the 200 block of Liberty Court. Mayor Murphy will contact Aaron Bishop who assigns the addresses for 911.

Motion: Made by Calloway seconded by Boster to adjourn at 8:32 PM

Motion Passed with all in favor.

Jonathan J. Myint
City Clerk

Date Approved: