

**Regular Administrative Committee Meeting  
City Of Virden  
City Council Chambers  
April 2<sup>nd</sup>, 2026**

**Meeting called to order** by Alderman Karrick at 7:00 PM

**Alderspersons in attendance:** Calloway, Carter, Bertolino, Donley, Matrisch, and Karrick

**Absent:** Neighbors and Boster,

**Also in attendance:** Mayor George Murphy and City Clerk Jon Myint

**Audience:** Todd Morenz and Noah Sisson

**Comments from Audience:** See topic #3, both Todd and Noah were included in discussions.

**Topics:**

**1. Approval of 03-05-26 Administrative Committee Minutes**

**Motion** made by Carter seconded by Matrisch to approve the Administrative Committee Meeting Minutes of 03-05-26. **Motion** passed with all in favor.

**2. Peddlers & Solicitors**

**Discussion** on a Peddler (sells goods directly) and Solicitor (takes orders for future delivery) application form.

**Discussion** on permit fees, past fees were \$10.00 (one time) or \$50 (annual) Council suggested \$50-\$150 per person to deter transient sales operations.

Plan to consult Craven about reasonable fees.

**3. Class G liquor license**

**Discussion:** regarding whether prepackaged alcohol beverages (e.g., seltzers, mixed drinks) could be sold under the current class G license, which permits only beer and wine.

City attorney Craven had confirmed that only beer and wine are allowed under current code, but the council has the authority to amend the language.

**Considerations:** alcohol content in some wines overlaps with spirits (up to 40% proof or higher).

Prepackaged drinks like Jack and coke (6.5%) or Bloody Mary's (7-8%) are below spirit strength.

All class G licensees received products through beer/wine distributors, not spirit suppliers.

**Recommendation:** allow sale of single serve prepackaged alcohol beverages if delivered via beer/wine distributors.

**Motion** made by Matrisch seconded by Carter to take to the Council a motion to change the city code to allow the sale of single serve prepackaged alcohol beverages to be sold under a class G license. **Motion** passed with all in favor

More discussion on Gaming Licenses and Business Operations.

Businesses cannot open as a bar before gaming machines arrive even with the gaming license.

The license is for a Gaming establishment, not a standalone bar.

Opening without gaming violates the license intent.

Six month rule: if delayed by business inaction (not state delays) the license may be revoked.

**Discussion** on entertainment devices (e.g., pool tables, dart boards, and Juke Boxes are treated as amusement machines and not gaming machines.

Coin-or-card operated devices require a separate amusement license.

Council agreed to avoid micromanaging businesses; Businesses are to operate as long as they meet all legal requirements.

**Discussion** on Compliance process for gaming machines.

After State Gaming Board approval: businesses must notify the city. Obtain a device permit for each machine (permits are signed by the Mayor or by designee), no additional a council approval is needed.

**Discussion** on the unpredictability of state approvals, at times only a five day notice is given.

**Discussion** on machine stickers and reporting; proposals to use removable tape or paper labels (not permanent ones) to identify approved gaming machines for inspection purposes. A follow up discussion is needed with the machine representatives to confirm acceptability and location of stickers.

Businesses must report machine changes of machines within 30 days (replacement or removal).

#### **4. Yard waste cleanup/ Burn ban**

Only Republic's proposal for yard waste clean-up has been received.

Estimated cost from Republic is \$9,200 for a one time citywide leaf, branch (under 4 inches) pickup.

**Discussion** on adding \$0.50 to the water bill met with resistance as this would be unfair to people living in apartments or not having trees on their property.

**Discussion** on only allowing the burning of yard waste on certain days.

**Consensus** additional information needs to be collected for discussion at a later date, no action by the committee at this time due to extreme budget constraints.

#### **5. Budget FY27**

Additional budget cuts were proposed to the Administrative budget.

Several items were reduced or moved to appropriations.

Unforeseen expenses briefly discussed (Sav-Mor sink hole, North End Drainage Project increased cost).

Police budget was reviewed

Public Works Budget was looked at; however, discussion was tabled, waiting for input from the Director of Public Works.

FY27 Budget tabled to an unspecified later date.

**Motion** made by Matrisch seconded by Carter to inter into executive Session at 8:17 pm. **Motion** passed with all in favor

#### **Executive Session:**

- 1. Approval of Executive Session meeting minutes (5ILCS 120/2(c)(21))**
- 2. Collective negotiation (5ILCS 120/2(c)(2))**
- 3. Litigation (5ILCS 120/2(c)(11))**

**Motion** made by Matrisch seconded by Carter to exit executive session at 8:50pm  
**Discussion none Motion passed with all in favor**

**Motion** made by Carter seconded by Matrisch to approve the executive session minutes of 02-05-26. **Discussion** none **Motion** passed with all in favor

**Motion** made by Calloway seconded by Matrisch to adjourn at 8:51pm. **Discussion** none **Motion** passed with all in favor.

Jonathan J. Myint  
City Clerk

Date Approved: