

Finance Committee Meeting
City Of Virden
City Council Chambers
Thursday February 22, 2024

Meeting called to order by Alderman Mottershaw at 7:00 pm.

Aldermen in attendance: Boster, Calloway, Cunningham, Ibberson, Mottershaw and Mitchell.

Aldermen Absent: Neighbors and Bertolino

Additional in attendance were: Mayor George Murphy and Bookkeeper/Deputy Treasurer Barry Liss (arrived at 7:12 pm)

Audience: None

Comments from audience: None

Topics:

1. Approval of Meeting Minutes

Motion made by Mottershaw seconded by Boster to approve the 12/28/23 Finance Committee Meeting Minutes.

Discussion: Cunningham does not think the committee meetings should say motion passed with all in favor due to not everyone may agree since we don't go around the room and ask. It was decided that it should say consensus passed/failed.

Consensus approved.

2. Holiday Bank Hours

In the LOCIS system, they have to manually enter at the beginning of the year everyone's vacation, sick, holiday and so forth. Police have a 12 hour shift so it is figured they get 144 hours. Employees that work 8 hours get 96 hours. The police contract says it should be 8 hours not 12 hours. So, the police should have only been getting 8 hours of double time and 4 hours of time and half. Mottershaw wants to adjust the hours to where it only reflects the 8 hours per holiday left. If the police officers are working under FLSA 12 hours, that is their normal day of work therefore they should get 12 hours. If the contract states a different number that's what they get. Mottershaw will get with Karen and have her change the hours.

3. December 2023 and January 2024 Treasurer's Report

Barry would like to pass out a revised January Treasurer's Report. There was a mistake and the girls figured it out a few days later and fixed it. So, it was subtracted from the amount. Under Streets and Alleys, they bought the Vactor truck worth \$185,000. It shouldn't be charged to the PNL but should be capitalized on the balance sheet. In Feb. Barry made an entry to reverse that charge and moved it to equipment. Since you have no way to look at a balance sheet, Barry left it on here for Jan. Mottershaw had Barry put a report together on what water has not paid back to Corporate. Total from Nov. – Feb. is

\$168,636 that water owes to Corporate. Discussion went back and forth about the water loss. There was talk about supplementing money from one line item to another to cover a portion of what is owed. Cunningham would like a list of which meters are oldest to newest, do the oldest meters get changed out first. Ibberson suggested she get together with Pokey and Jessica to get what she is asking for. Between the two accounts of Water and Court Money, there is about \$112,000. Barry can pay the \$60,000 to sewer that will bring it down to about \$130,000. We can then whittle down the \$168,000.

4. Budget and Appropriations

Barry will get the work sheets and pass them out to the department heads to work on their budget. We request that they are turned in before the March Finance meeting. They will fill them out with daily cost and any wish list item with the cost of it. Then Barry will do an estimate revenue.

~~5. Water Fund~~

6. Money owed to MFT

IDOT did an audit back to 2010 forward. They found that they gave us an MFT check in 2010 and 2013 that didn't go into the MFT account. Barry couldn't find them in Corporate or the ledger. Kayla, the auditor at IDOT said she would contact the comptroller to see if they are cashed and they were cashed. Barry called to see about getting a bank statement from 2010 and couldn't. Barry asked if he could pay this out of Corporate. Boster says as long as it gets notated that it was done.

Executive Session

1. None

Additional Items:

- Carla Royer was in the hospital and couldn't do the cleaning. She had a heart attack. She wouldn't be able to do things for a while. She emailed George a couple days ago saying she needed to resign.
- Police negotiations: He was going to meet with the police and then send George their proposal. George sent an email asking if they had anything yet. George got a response that he was meeting with the police again tonight and then they want to present it at the meeting on the 28th. George is going to email back and have him email the proposal to us, so the council can go over it before the meeting.

Motion made by Boster seconded by Murphy to adjourn at 8:31 pm. Consensus passed.

Meeting adjourned at 8:31pm.

Karen Burgess
Deputy City Clerk

Date Minutes Approved: