

Regular City Council Meeting
Official Proceedings
City of Virden, IL
Virden City Council Chambers
Monday, October 2, 2023

Call to Order

Regular City Council Meeting was called to order by Mayor George Murphy on October 2, 2023, at 7:00.

Pledge of Allegiance

Roll Call:

- **The following Council Members were present:** Bertolino, Boster, Calloway, Cunningham, Ibberson, Mitchell, Mottershaw, and Neighbors

- **Absent:** None

- **Also present were** Mayor George Murphy, City Clerk Shelly Boster, Deputy Treasurer/Bookkeeper Barry Liss, Chief Snodgrass, Director of Public Works Gary Etter, City Office Manager Madonna Lackey, Attorney Joe Craven and Attorney Don Craven

- **Guest:** Kathie Huson, Kenny Williams, Angie Stevens, Mike Marsaglia, Jay Fahs, and Gary Marsaglia

Approval of Agenda

Agenda amendments: 1. The consent agenda needs to reflect that it is both July and August Treasurer's reports. 2. Add information regarding pledge securities added under Finance

Motion made by Mitchell seconded by Boster to approve the agenda as amended (10-2-2023).

Discussion: None

Motion passed with all in favor. **Ayes:** *Bertolino, Boster, Calloway, Cunningham, Ibberson, Mitchell, Mottershaw, and Neighbors*; **Nays:** *None*; **Absent:** *None*; **Abstain:** *None*

Approval of Consent Agenda

All matters listed under the Consent Agenda are considered routine by the City Council and will be enacted by one motion.

- **Approve Meeting Minutes (Regular Council Meeting 9-5-2023)**
- **Approval of Bills Payable**
- **Approval of Treasurer's Report (July and August 2023)**
- **Approval of Water and Gallons report (August 2023 Gallons and July 2023 Collections)**
- **Approval of MCPHD WIC Mobile Unit request to use Island on Tuesday, 10/10/23 from 9-12 and Tuesday 10/24/23 1-3:30**

Motion made by Mitchell seconded by Ibberson to approve consent agenda.

Motion passed with all in favor. **Ayes:** *Bertolino, Boster, Calloway, Cunningham, Ibberson, Mitchell, Mottershaw, and Neighbors*; **Nays:** *None*; **Absent:** *None*; **Abstain:** *None*

Recognition of thank you cards:

1. Allison Montgomery sent a thank you card for the flowers the city sent for her mother passing away.
2. Gary Plessa sent a thank you card for the flowers the city sent for his wife Jackie passing away

Comments from Audience:

1. Robert Plummer/Manufactured Home Ordinance: Mr. Plummer did not attend meeting

REPORTS OF SUPERVISORS

City Engineer: Not present

Director of Operations: None

Chief of Police: None

City Office Manager:

1. 2023 Trick or Treating hours to be observed

Does the council want to observe what has previously been observed for trick or treat hours on the 30th and 31st from 4-8 pm?

Motion made by Mitchel seconded by Mottershaw to approve the same hours as last year on the 30th and 31st.

Discussion: Mayors only issue is when we have it on two nights and most other towns have it on one night. The other towns come to Virden. If citizens don't want trick or treaters on both nights they can turn the light off.

Motion passed with all in favor. *Ayes: Bertolino, Boster, Calloway, Cunningham, Ibberson, Mitchell, Mottershaw, and Neighbors; Nays: None; Absent: None; Abstain: None*

2. FOIA request

It was mentioned about having the form on the website was wrong. The mayor reviewed the form. It looks like a good form to fill out to get the correct information. Does the verbiage of it being required is that what needs removed? Per Don Craven, it may be available, but it cannot be required.

The mayor feels that Madonna should have been available to discuss why she feels the FOIA officer should be at the police station. This can be put on the next police committee meeting for Madonna to attend.

City Attorney: None

REPORTS OF CITY OFFICIALS

City Clerk: None

City Treasurer: None

Mayor:

1. Appoint a full-time dispatcher effective immediately

Appointment of Jennifer Baker as full-time dispatcher effective immediately according to the

union contract made by Mayor Murphy.

Motion made by Mitchell seconded by Boster to approve appointment of Jennifer Baker as full-time dispatcher effective immediately according to the union contract.

Discussion: None

Motion passed with majority in favor. *Ayes: Boster, Calloway, Cunningham, Ibberson, Mitchell, Mottershaw, and Neighbors; Nays: Bertolino; Absent: None; Abstain: None*

2. Appoint a part-time dispatcher

Appointment of Brenda Reed as part-time dispatcher effective immediately if willing to accept at current rate of pay for part-time dispatch made by Mayor Murphy.

Motion made by Mitchell seconded by Boster to approve appointment of Brenda Reed as part-time dispatcher effective immediately if willing to accept at current rate of pay for part-time.

Discussion: She had mentioned in the full-time dispatcher interviews that she would be willing to accept a part-time position.

Motion passed with all in favor. *Ayes: Bertolino, Boster, Calloway, Cunningham, Ibberson, Mitchell, Mottershaw, and Neighbors; Nays: None; Absent: None; Abstain: None*

3. Discuss timeline for IHDA Strong Communities Program for demolition of nuisance residencies

This has a timeline. We requested \$439,000. We were granted \$131,000. All of the communities that requested received a reduced amount. The council will need to approve an ordinance that allows us to accept the grant. We can do this at the November meeting. After the closing date we have two years to spend the monies. The mayor will be attending a seminar and will have more information. This will be discussed further at the November Administrative meeting.

REPORTS OF STANDING COMMITTEES

Finance:

1. Require direct deposit of payroll checks of all new employees

Motion made by Boster seconded by Bertolino to require direct deposit of payroll checks of all new employees effective immediately.

Discussion: All current employees have direct deposit and about half of the council does not. All current employees that get a paper check can continue to do so. This will be for all NEW employees.

Motion passed with majority in favor. *Ayes: Bertolino, Boster, Calloway, Cunningham, Ibberson, and Neighbors; Nays: Mitchell and Mottershaw; Absent: None; Abstain: None*

2. Financial Institutions

We discussed changing the wording that it would require all of our deposits with the exception of interest-bearing accounts to be held at banks within the city limits and that the council may authorize interest bearing accounts to be deposited outside of the city limits.

Motion made by Mottershaw seconded by Murphy to have the attorney draw up ordinance for the next council meeting.

Discussion: This will replace 1-8a-4f1.

Motion passed with all in favor. *Ayes: Bertolino, Boster, Calloway, Cunningham, Ibberson, Mitchell, Mottershaw, and Neighbors; Nays: None; Absent: None; Abstain: None*

3. Information regarding pledge securities

Information was passed out regarding CMB bank and the securities to cover our deposits

Police:

1. Ford Explorer repairs

Motion made by Mitchell seconded by Boster to approve repairs for unmarked Ford Explorer not to exceed \$1500.00 at Main Street.

Discussion: None

Motion passed with all in favor. *Ayes: Bertolino, Boster, Calloway, Cunningham, Ibberson, Mitchell, Mottershaw, and Neighbors; Nays: None; Absent: None; Abstain: None*

2. Approve VPD dispatch to handle call for non-emergency transport by Prairieland Ambulance to Sunrise Skilled Nursing and Rehab between the hours of 9:00 PM to 8:00 AM

Motion made by Murphy seconded by Bertolino to approve Virden Police Department dispatch to handle call for non-emergency transport by Prairieland Ambulance to Sunrise Skilled Nursing and Rehab between the hours of 9:00 PM to 8:00 AM

Discussion: Outside of the hours indicated nursing home will call Jay Fahs cell phone. It is estimated about 20 calls a year.

Motion passed with all in favor. *Ayes: Bertolino, Boster, Calloway, Cunningham, Ibberson, Mitchell, Mottershaw, and Neighbors; Nays: None; Absent: None; Abstain: None*

Public Works:

1. Streets & Alleys:

a. None

2. Building & Grounds:

a. None

3. Parks:

a. None

4. Water:

a. None

5. Miscellaneous:

None

Administrative:

1. New class liquor license

Motion made by Boster seconded by Calloway to approve drafting and signing of the Class F, beer, and wine only license which shall permit the retail sale of beer and wine for consumption only on the premises where sold and not for resale in any form. The annual fee shall be \$1000.00. There shall be a limit of six licenses. Under code 3-1C-3 days and hours of operation would be the same as the class A license.

Discussion: This would be effective upon the signage of the ordinance. Is there an application available. There is a residency requirement and good character requirements. It will be the same as the other liquor licenses. This follows the same as other licenses it would just be adding a Class F.

Motion passed with majority in favor. *Ayes: Bertolino, Boster, Calloway, Neighbors, and Murphy; Nays: Cunningham, Ibberson, Mitchell, and Mottershaw; Absent: None; Abstain: None*

Other Business:

1. Can approval of executive session meeting minutes of either council or committee be done at any meeting within the executive session? Per Don Craven, each has to be approved at the respective meeting.
2. Admin meeting will be cancelled this week.

Executive Session:

1. **Buying and Selling of Property- 5ILCS 120/2(c)(6):** Executive session was not entered into

Adjournment:

Motion made by Mitchell seconded by Calloway to adjourn at 7:38 pm.

Motion passed with all in favor. *Ayes: Bertolino, Boster, Calloway, Cunningham, Ibberson, Mitchell, Mottershaw, and Neighbors; Nays: None; Absent: None; Abstain: None*



Shelly Boster
City Clerk

Date Minutes Approved: 11.6.23